

EXPRESSION OF INTEREST: CASUAL TUTOR



**KING'S
COLLEGE**
FOUNDED 1912

Thank you for expressing an interest in casual employment at King's College at the University of Queensland. Submitting an expression of interest does not guarantee that employment will be offered. More information about King's College can be found at: <http://www.kings.uq.edu.au/>

PERSONAL DETAILS

TITLE		FIRST NAME		FAMILY NAME	
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RESIDENTIAL ADDRESS

STREET		SUBURB		STATE		POSTCODE	
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CONTACTS

EMAIL		PHONE		MOBILE	
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IF NOT AN AUSTRALIAN CITIZEN Note: If employed by King's College you will be required to show evidence that you have Australian work rights.

TYPE OF VISA		EXPIRY	
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QUALIFICATIONS

QUALIFICATION	INSTITUTION	YEAR ATTAINED	GPA

ARE YOU CURRENTLY STUDYING?

NO		YES		INSTITUTION		PROGRAM	
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EMPLOYMENT HISTORY

Have you had any **prior service** with any local universities/colleges (i.e. UQ/QUT/GU/ACU)? ☐ Yes ☐ No

If 'yes', please include a summary of your recent work experience at the university:

YEAR	COURSE	UNIVERSITY / COLLEGE	TUTOR EVALUATION (AVG. OVERALL SCORE)

Please provide a brief history of **recent past employment** relevant to the position:

EMPLOYER	DATE FROM	DATE TO	TYPE OF WORK

Please provide a **brief** description of previous **skills** or **experience** relevant to the position (e.g. teaching, marking, research, data collection & analysis, IT skills, industry experience)

EMPLOYMENT PREFERENCES

King's College requires casual tutors and editors. Please indicate your **preferred areas** by ticking the relevant boxes. You may also indicate specific course preferences for tutoring and editing.

	TUTORING	EDITING	COURSE PREFERENCES
Business, Economics & Law	<input type="checkbox"/>	<input type="checkbox"/>	
Engineering, Architect. & Info Tech	<input type="checkbox"/>	<input type="checkbox"/>	
Health & Behavioural Sciences	<input type="checkbox"/>	<input type="checkbox"/>	
Humanities & Social Sciences	<input type="checkbox"/>	<input type="checkbox"/>	
Medicine & Biomedical Sciences	<input type="checkbox"/>	<input type="checkbox"/>	
Sciences	<input type="checkbox"/>	<input type="checkbox"/>	

AVAILABILITY Note: Tutorials commence in Week 3 of semester unless notified otherwise.

Please indicate the times you are **available to work** in **Semester 1** (March-June):

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Mornings	8:00-12:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoons	12:00-17:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
After hours	17:00-21:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How many **hours** are you prepared to tutor per week?

Please indicate the times you are **available to work** in **Semester 2** (August-November):

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Mornings	8:00-12:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoons	12:00-17:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
After hours	17:00-21:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How many **hours** are you prepared to tutor per week?

CERTIFICATION

We require the following documents to be provided with this expression of interest:

- ☐ A Brief CV
- ☐ A Transcript of Academic Results and/or Copy of Graduation Certificate(s)
- ☐ Letter of Support/Reference (only required if you have never tutored at King's)
- ☐ Proof of Blue Card (need to provide prior to commencing work at King's)

Expressions of Interest for 2017 must be received by **20 February 2017** and can be submitted via email to:

tutors@kings.uq.edu.au or alternatively by mail to: Director of Learning, King's College, Upland Road, St Lucia, QLD 4067

SIGNATURE	PLEASE TYPE FULL NAME FOR ELECTRONIC SUBMISSIONS	DATE
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